



Teen and Adult Application 4-H Capitol Experience March 9-12, 2008

Due at the MSU Extension 4-H
Office: February 1, 2008

“preparing for active citizenship”

4-H Capitol Experience is an annual 4-day conference held in Lansing that focuses on civic engagement and public policy. Since 1982, each year more than 100 Michigan teens have had the opportunity to learn how they can get involved with state government. After choosing a current issue, participants interact with legislators, tour Michigan's Capitol, meet with state agency staff, lobbyists and other state-level experts and discover how policy is made. They explore various careers in public policy and meet teens from around the state! At the end of the conference, the teens leave with the charge to share what they have learned with others and get involved with other leadership and civic engagement activities in their communities!

When and Where:

The conference begins with registration on Sunday, March 9 from 3 to 4 p.m. and ends Wednesday, March 12 at 2 p.m. Lodging is at the Quality Inn of Lansing. Tours and agency visits will take place at the State Capitol and surrounding area.

Who Should Attend:

Capitol Experience is for high school students and adult participant-chaperons who are interested in gaining skills and knowledge to develop their leadership, citizenship and community service skills and apply what is learned in their communities.

Cost:

The registration fee includes all meals, lodging and material fees. 2 people per room (2 double beds)

\$255 Adults and current 4-H members

\$265 Non 4-H members

Cancellation Policy:

The cancellation policy for those participants selected by the State 4-H Office to attend, is as follows:

- Counties will be billed a \$25 handling fee for cancellations received by February 15, 2008. (County may assess an additional fee.)
- Counties will be billed for all conference costs for cancellations received after February 15, 2008. (Same sex substitutions are acceptable up to the start of the event.)

Selection Process:

Participants who have attended in previous years will be considered based on space availability. Space is limited to 100 teens and adult chaperon-participants. Selection is based on:

- Regional representation of the state
- Fully completed applications
- Short answer question
- Attendance history (First time attendees will have priority over past attendees.)

Pre-Service Activities:

Participants are asked to complete a pre-conference activity to learn about citizenship at the local level. Examples of pre-service activities include attending a local government meeting, interviewing the director or staff member of a non-profit organization and researching a local issue. All selected participants are asked to write a letter to their Michigan Representatives and Senators indicating their interest in meeting them at the event. See Web sites listed on 4-H Capitol Experience Web site at

<http://web1.msue.msu.edu/cyf/youth/capexp.html>.

4-H Capitol Experience Application

Please fill out form completely (type or print legibly)

Name _____ County of 4-H Membership _____
First Last

County where you reside (if different from 4-H membership) _____

Status: Adult Chaperon _____ Committee Member Adult _____ Committee Member Youth _____
Field Staff/Chaperon _____ Youth _____

If you are an adult, have you completed the Volunteer Selection Process? Yes _____ No _____

Non-Youth Only: If you are a parent or legal guardian of a youth who is attending, please indicate youth's name: _____

Phone number: (____) _____ E-mail: _____

Name as you want it printed on your name badge (if different from above) _____

Date of birth _____ Youth only: Expected Year of High School Graduation: _____ Grade _____
(mm/dd/yyyy) (YYYY)

If youth status is a 4-H member 18, 19, or 20 years old (actual age as of March 9, 2008), has a background check been completed? Yes _____ No _____

Gender: Male _____ Female _____

Address _____
Street City State Zip

School _____

Are you a U.S. Citizen? Yes _____ No _____

T-Shirt Size: ___ Small, ___ Medium, ___ Large, ___ X-Large, ___ XX -Large, ___XXX-Large

Have you previously attended Capitol Experience? Yes _____ No _____
When?

May we list your name and contact information on a participant list to be distributed to all attending the event? Yes _____ No _____

Are you of Hispanic Ethnicity? Yes _____ No _____

Racial Groups (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> White (only) | <input type="checkbox"/> White & Black |
| <input type="checkbox"/> Black/African American (only) | <input type="checkbox"/> White & American Indian or Alaskan Native |
| <input type="checkbox"/> American Indian or Alaskan Native (only) | <input type="checkbox"/> Black & American Indian or Alaskan Native |
| <input type="checkbox"/> Asian (only) | <input type="checkbox"/> White & Asian |
| <input type="checkbox"/> Native Hawaiian or Other Pacific Islander (only) | <input type="checkbox"/> Multi Ethnic |

State Senator's Name: _____ District # _____

State Representative's Name: _____ District # _____

Can we release your name and address to speakers or legislators? Yes ___ No ___

Public Policy Issues:

During Capitol Experience we'll take an in-depth look at what role state government plays in policy areas. Issues currently receiving attention in the state legislature will be examined. Indicate your first, second and third choices: 1 = first choice, 2 = second choice and 3 = third choice. Efforts will be made to place you in your first choice, however there is no guarantee. You will be assigned to an issue based on your preference and available space. Information concerning your assigned issue will be mailed to you before the event.

___ **Agricultural**

- Water use/land use
- Trade/promotion of Michigan products
- Right to farm/ MAEAP (Michigan Agriculture Environment Assurance Program)
- Infectious disease/invasive species
- Farmland use
- Biotechnology/bioeconomy/biosecurity
- Consumer education
- Animal ID

___ **Crime and Drugs**

- Terrorism/border patrol
- Law enforcement
- Sentencing & Parole sex offender list
- Abuse and its effects
- Alcohol/methamphetamines/other drugs

___ **Economic Issues**

- Job creation, outsourcing
- Budget/finance/tax
- Minimum wage
- Health Insurance
- Entrepreneur
- Business/corporations/small businesses

___ **Education**

- School funding
- State Curriculum Requirements
- Preparing students prepared for a global economy
- Preparing students for college/job training
- Schooling system structure

___ **Environmental/Wildlife**

- Animal rights
- Importing/Exporting Trash
- Water Conservation
- Air and Water quality
- Bottle deposits/recycling
- Wildlife management
- Carbon footprints
- Renewable energy

___ **Family**

- Abuse & Neglect
- Foster care/adoption
- Child support
- Single parents
- Military family support

___ **Health and Personal Safety**

- Food safety
- Schools-security
- Teen health
- Drugs/smoking/alcohol
- Fitness/teen nutrition/eating disorders
- Healthcare
- Mental health

___ **Social**

- Diversity
- Poverty
- Affirmative Action
- Fairness and equality
- Civil rights

Career Visit:

During Capitol Experience, you will visit a staff person. This means you will have the opportunity to spend time with someone in an interesting and exciting career in Michigan government to learn more about his or her job. There are several different career categories to choose from. **Please let us know which category you're most interested in by selecting your first three choices in ranked order** (1 = first choice, 2 = second choice, 3 = third choice). Assignments will be based on preference and available space. If you do not make a selection you will be randomly assigned.

Career categories to choose from are:

- _____ 1. Legislative Aid to the Governor
- _____ 2. Attorney General's Office staff
- _____ 3. Democratic Party Headquarters staff
- _____ 4. Republican Party Headquarters staff
- _____ 5. Judge or other court staff
- _____ 6. Lawyer
- _____ 7. Lobbyist
- _____ 8. Print news reporter
- _____ 9. Broadcast media reporter
- _____ 10. Public Policy Center

Have you ever been on a tour of the Michigan Capitol? Yes ___ No ___

Short Answer Question (50 Words or Less):

What attracted you to Capitol Experience? Why do you want to attend?

Code of Conduct

Positive behavior is a key expectation for youth and adults in state-sponsored 4-H activities – behavior that reflects trustworthiness, respect, responsibility, fairness, caring and citizenship. Participants are expected to follow all conference guidelines. Theft, vandalism, the use of illegal drugs and alcohol, and other such offenses are strictly prohibited, and anyone involved with these offenses will immediately be sent home at his or her own expense. If it is determined by 4-H staff or persons in charge of the activity that the offense warrants it, the offender will be turned over to the appropriate authorities.

All conference participants should:

- Actively involve themselves in all conference sessions.
- Name badges must be visibly worn at all times (except when swimming or sleeping).
- Treat all areas of the conference facility (such as MSU buses, or minivans, meeting rooms, sleeping rooms, restrooms, dining area and outdoor areas) with respect. This means they should pick up after themselves. Repair costs for damage incurred to property will be billed to the group or individual responsible for such damage.
- Participants are responsible for their own belongings. Leave valuables at home. Money and cameras should be kept with you at all times or be locked in your assigned room. 4-H will not be responsible for any losses incurred.
- Respect and follow the policy of males only in males' rooms and females only in females' rooms.
- All participants are expected to observe the 11 p.m. curfew. At 11 p.m. all participants must be in their assigned room for the night. Chaperons will do a room check each night at this time to account for each participant. Everyone should be quiet within his or her assigned room by 11:30 p.m. (Participants wishing to go to sleep before 11 p.m. can let their chaperon know so they may be bed checked earlier.)
- Quiet hours are from 11 p.m. to 6:30 a.m.
- Pool Rules:
 - Long hair must be tied back with a rubber band.
- Please report all accidents immediately to the conference coordinator, Cyndi Mark, Program Leader.

Adults attending the conference should remember:

- That the use of tobacco is prohibited in all indoor spaces. Smoking areas are provided outside of the buildings.
- To be in their rooms at the time indicated for the workshop; and quiet at the time designed for lights-out.

Dress for conference: **YOU ARE REPRESENTING YOUR COUNTY!**

- Daytime wear: Dress clothes (no jeans) for daytime wear.-suit, ties, etc.
- Evenings and recreation: Casual clothes, swimsuits or sports clothes.
- Shoes: Comfortable shoes in the daytime because you'll be walking a lot! Tennis shoes can be worn to and from offices, however, bring a nice pair of shoes to change to once you arrive at the meeting.

Required Signatures (Code of Conduct)

SECTION I – CONDUCT AGREEMENT

I have read and agree to abide by the code of conduct included in this application.

Date: _____

(Participant's signature)

I expect my child to abide by this code of conduct.

(Parent or legal guardian's signature for youth under age 18)

SECTION II – PARENT/GUARDIAN CONSENT (Required for youth under age 18 to participate.)

I hereby grant permission for my child (print name) _____
to participate in all educational and social activities of 4-H Capitol Experience 2008 sponsored by
Michigan State University Extension's 4-H Youth Development.

I understand that Lansing area site visits are a key learning component of this conference and that my
child will be transported as part of the group to various sites by MSU bus or a minivan driven by an
MSU staff member.

Name of Parent/Guardian (Please print) _____

Signature _____ Date: _____

DUE FROM PARTICIPANTS TO COUNTY MSU EXTENSION OFFICE: February 1, 2008

- 4-H Capitol Experience Application Packet including Media Release and Medical Treatment Authorization and Code of Conduct (Signatures Required).
- Payment – Checks should be made payable to your county MSU Extension office.

DUE FROM 4-H COUNTY OFFICE TO STATE 4-H OFFICE

Submit Application online and send Media Release and Medical Treatment Authorization and Code of Conduct (with required signatures) by February 15, 2008 to:

Cyndi Mark
4-H Youth Development
160 Agriculture Hall, MSU
East Lansing, MI 48824-1039



MEDIA RELEASE/MEDICAL TREATMENT AUTHORIZATION

Event: _____
Date: _____
County: _____

SECTION 1 – RELEASE FOR AUDIO, VIDEO, FILM AND PHOTOGRAPHS

Participants in events sponsored by MSU 4-H are sometimes photographed and videotaped for use in MSU 4-H promotional and educational materials.

I authorize Michigan State University to record the image and voice of the subject named below and give MSU and all persons or entities acting pursuant to MSU's permission or authority, all rights to use of these recorded images and voice. I understand that said images and/or voice will be used for educational, advertising and promotional purposes in all conventional and electronic media, including but not limited to the Internet, and any future media. I also authorize the use of any printed material in connection therewith.

I understand and agree that these images and recordings may be duplicated, distributed, with or without charge, and/or altered in any form or manner without future or further compensation or liability, in perpetuity.

Print subject's name (adult or youth) _____

Signature _____

(Parent or guardian must sign here if subject is under age 18.)

Date _____

SECTION 2 – MEDICAL TREATMENT AUTHORIZATION

This section must be completed and signed by a parent or guardian for all youth participants before they can participate in this program. If this form is not completed, youth participants will not be allowed to participate. Completing this section is optional but encouraged for adult participants.

Please complete this form to give a medical facility permission to treat the participant for minor injuries or medical problems. In the event of serious injury or illness, the parent or person designated will be contacted. Treatment will proceed before contacting the parent or person designated **only if the situation is urgent and does not permit delay.**

Participant's full name _____

Birth date _____ Phone (_____) _____

Mailing address _____

Primary care physician's name _____

Physician's address _____

Physician's phone (_____) _____

HEALTH INSURANCE INFORMATION:

Policy holder's name and relationship to participant _____

Policy holder's address _____

Please attach a photocopy of both sides of your insurance card (preferred) OR complete the information requested here:

Insurance company name and address _____

Insurance company phone number (_____) _____

All policy numbers (please identify) _____

If you have HMO insurance, please list emergency treatment authorization phone number (_____) _____

Employer's name and address _____

INFORMATION NEEDED ABOUT PARTICIPANT:

Please check yes or no. If yes, explain below or on another sheet if you need more room.

Yes No

Does the participant have any chronic health problem or illness? _____

Does he or she have any acute illness now? _____

Has the person been treated recently for some medical problem? _____

List any medications he or she is now taking for treatment of any medical problem. _____

Does the participant have any allergies to medication or local anesthetics? _____

Does he or she have any allergies? _____

Date of his or her last tetanus shot: _____

OFFICIAL AUTHORIZATION FOLLOWS:

I (parent or legal guardian), _____ recognize that while attending this program, medical treatment on an emergency basis may be necessary for my child, and I further recognize that MSU 4-H staff may be unable to contact me for my consent for emergency medical care. I do hereby consent in advance to such emergency care, including hospital care, as may be deemed necessary under the circumstances and to assume the expenses of such care. I also authorize the medical facility to release any and all information required to complete insurance claims and also authorize insurance payment directly to the medical facility.

Signature _____

(Parent or guardian must sign here if participant is under age 18.)

Date _____

Mailing address _____

Daytime phone (_____) _____

Evening phone (_____) _____