

Dr. Vasilenko, please communicate with Contract and Grants that the following program does not need IRB approval as it is part of program implementation.

The evaluation of _____ (name of program) will document program outcomes and impacts as a part of program implementation. Data will be used to report to funders _____ (name of funder) and for popular publications. There is no intent to publish/present in academic venues or to generalize knowledge from the evaluation to settings beyond the program participants.

My Contract and Grant officer is _____, at _____ (e-mail address) _____ (account number) & _____ (sub-accounts if appropriate).

Attached program documentation (indicate which you have attached):

_____ Program/grant proposal
_____ Description of program including program objectives, evaluation plan and evaluation instruments
_____ other, please specify _____

Action Steps:

Fill out above form.

1. Attach available documentation of program including program/grant proposal, program objectives, evaluation plan and instrument if available.
2. The above information should be sent to:
 - a. Peter Vasilenko IRB Chair at IRB@msu.edu
 - b. subject: Att. Peter Vasilenko re. Program Evaluation
3. Dr. Vasilenko will forward his approval to the Contract and Grants officer above and cc. the individual sending the statement.