

MSU Extension Community Resource Development Association  
Minutes of the Board Meeting  
Monday, November 3, 2003

Present: Kurt Schindler, Georgia Peterson, Darren Bagley, Jim Wiesing, Elaine Bush  
Dave Ivan participated by phone until 10:45 a.m.

Absent: Gary Taylor, Sally Carpenter, Lela Vandenburg, Steve Nelson

Meeting called to order at 10:09 a.m. by chair

Motion by Dave Ivan, seconded by Georgia Peterson to accept minutes of last board meeting on August 14<sup>th</sup>. Motion carried.

Dave Ivan reviewed our expenditures and income to date. Current balance is \$3361.07. There are a few outstanding bills to be paid from annual meeting in August. Motion by Jim Wiesing, seconded by Darren Bagley to accept treasurer's report. Motion carried.

Discussed succession of officers. Motion by Elaine, seconded by Dave to elect officers on an annual basis with vice president automatically moving up to president's position the year following their term as vice president. As board members serve three year terms, they cannot be elected to vice president position in the final year of their term. Motion carried. Kurt will make changes to bylaws to reflect this new succession policy and provide updated copies to all board members.

Dave will send electronic dues notices to association members by end of November. Members will have until end of January to pay.

Darren asked that anyone with pictures from annual meeting or any AOE events send them to him for our online archives. He has some pictures from John Amrhein. Darren also asked that Dave send him the roster of members for 01-02 and 02-03.

Discussed virtual meeting software and method used in recent Epsilon Sigma Phi online meeting. Motion by Kurt, seconded by Dave to have Darren take John Amrhein's place on this committee and report back about Blackboard software at our next meeting. Motion carried.

Jim reported that Michigan got good recognition at Galaxy conference (per call he received from John Amrhein) for having formed our association, etc. Marie Ruemenapp is on the committee to plan the '05 Galaxy conference. John is one of four new regional representatives. Having joint national/state dues structure was discussed and recommended at the conference.

Association has earmarked \$1,000 to send members to national meetings. Darren will post a notice of the available funds on our web site and instruct those interested to send an application to me. I will initiate email discussion of any requests received. It was suggested that our vice president be the board member to attend PILD conference and possibly one other board member. MCEA has allocated \$1,000 this coming year to association for this purpose. Association could cover some of the additional expenses.

Association awards for 2003 went to Caton Gauthier for her homeowner education program and Dave Ivan for his STDI (Small Towns Design Initiative) program. Need to recognize both at next WaWaSum type event we hold to inspire other members to apply. If we time things so the awards application is due soon after the event that may help, too. When he send out annual dues reminders, Dave will send an attachment regarding our accomplishments and encouraging members to apply for an award next year.

We skipped any discussion of increasing professional development and/or recognition at fall conference as the future format is uncertain at this point.

Made plans for our next association summer retreat. It will be held June 15-16 at Ket Center, starting at 10 a.m. on the 15<sup>th</sup> and ending at 3 pm on the 16<sup>th</sup>. Dave, Georgia, Kurt, and Elaine are the planning committee. They will begin making plans and report at next board meeting. Kurt will request Maggie and the chair of the new department being formed (encompassing Fishery & Wildlife, Forestry, Ag Economics, CARES) speak at the retreat. Plan to have similar format as this year with opportunities for each related AOE to present.

There were no reports from the Professional Fund Development committee (Dave Ivan, chair) the Professional Improvement Fund Allocation committee (Gary Taylor, chair), and nothing to report from Awards & Recognition beyond what was covered above (Sally Carpenter, chair).

Kurt, Jim, and Darren attended the MCEA board meeting. They are our voting members with Dave and Elaine identified as alternates. They gave a brief report of discussions that occurred at that meeting. Fifteen campus faculty/specialists volunteered to take the reduced appointments. That number is enough for this year. May or may not need more to go on reduced hours next year. Some concern expressed that specialists will be less accessible to MSU Extension. Maggie has asked for a small number of staff to volunteer to affiliate with a department this next year. The program will start slowly. Georgia will be one of the volunteers.

Broke to have lunch with Hal Hudson at noon. Meeting resumed at 1:27 pm.

Darren reported that there is interest in establishing guidelines for developing state affiliations to the national association for natural resources Extension professionals. He will work with Dean Solomon who is a member of the national organization. It has existed about five years

We established the following goals/projects/committees for 2004:

- \*summer retreat (June 15-16 at Ket)-Georgia, **Dave**, Kurt, Elaine
- \*board retreat (August 17-18 at WaWaSum)- **Darren**, Steve Nelson
- \*professional development at fall conference-Jim, Dave, **Lela**  
(get board member on their planning committee)
- \*awards/member recognition at fall conference-**Darren**, Sally
- \*national affiliation-**Jim**, Darren, Gary, John Amrhein
- \*virtual meetings-**Elaine**, Darren

The person whose name is in bold and underlined is the lead for that committee.

Next board meeting will be Monday February 2<sup>nd</sup> at Clare MSU Extension office. Elaine agreed reluctantly to meet on that date as it is National GroundHog's Day **and** her birthday. Kurt promised the board would bring appropriate birthday treats and buy her lunch!

We tentatively scheduled a board conference call for Monday May 17<sup>th</sup>. More details will follow regarding time and call in procedure. Probably will hold a final meeting for 2004 in November. Date/location/format to be determined later.

We also worked on our budget for 2004. Kurt agreed to send copy to all board members of the final budget. He also will send board members an email of all the dates they need to note in their 2004 calendar and an email to all association members regarding the date/location of our 2004 summer retreat and board retreat. Those that are interested in attending the board retreat will be welcome to do so.

Motion by Darren, seconded by Georgia to adjourn meeting. Motion carried. Meeting was adjourned at 2:45 pm.

Respectfully submitted,

Elaine M. Bush,  
Secretary